



Ohio IB Annual General Meeting

12 FEBRUARY 2019 / 9:30 AM / The Graf Center

Welcome

Handouts:

1. List of Ohio IB Schools
2. Ohio IB Candidate Schools
3. IB Relationship Managers
4. Minutes from Spring 2018
5. Diploma Schools: Stickers for College Fairs “Ask me about IB”

Approval of Agenda

Fred Myers, Approved

Greetings

- All attendees introduced themselves. We have 2 new IB schools that are now authorized.

Guest Speaker

Iris Lazarus, IBWS Manager (US Public Schools)

- Iris.Lazarus@ibo.org
 - 10 states: The Ohio Rep
 - 301-202-3084
-
- She is one of 5 managers that help US public schools.
 - IBWS departed in March 2017 due to realization that schools need extra support. They are charged to help schools to achieve optimum teacher and learning in the IB program.
 - Areas of Support
 - Effective and efficient service and support (after authorization)
 - Communication and resources (help with promotion of program)
 - Sharing best practice and supporting school improvement.
 - Evaluation support:
 - Post-authorization welcome
 - Pre-evaluation webinars and FAQs
 - Advice to ensure schools derive maximum benefit
 - Tailored advice and support on evaluation outcome (specific to the context of your school)
 - Supporting schools with Matters to be Addressed (attention to the details)
 - First point of contact for “technical” issues: support@ibo.org
 - Program implementation questions go to IBWS Manager
 - Other Resources
 - IB Website
 - My IB and MySchool



- Online Communities
 - Heads Engage (Administrators)
 - Programme Communities (Administrators, Coordinators, Teachers)
 - IBEN Engage
- Programme Resource Center (PRC)
- Essential Resources: Public Website
 - IB in Practice
 - Subject Briefs & Resource Library
 - Research Findings
 - Programme Information
 - PD Opportunities
 - Digital Toolkit
 - Blogs
 - Meeting PD Requirements
 - Webinars (IBWS Webinar Page)
- Why Evaluation?
 - Revisit the mission and philosophy
 - Gather multiple perspectives
 - Develop an elevator pitch
 - Identify areas requiring improvement
 - Review the schools' action plan
 - Sustain the programme
- Programme Development
 - Start the review process as soon as you are authorized.
 - Cycle of Programme Development:
 - Self-Study Process
 - School visit
 - Report from the IB
 - Refinement of action plan
- PS&P: Standards and Practices have to be in place for evaluation (42 total)
 - Section A: Philosophy
 - Section B: Organization
 - Section C: Curriculum
- New Programme Standards and Practices
 - Culture
 - Environment
 - Learning
 - Purpose
- Major Changes in Program Standards and Practices (PS&P)
 - Reduction from 74-42 categories
 - Emphasis on access and inclusion for all programmes
 - A strengthened and more expansive approach to academic integrity
 - Simplified, coherent requirements for continuum schools
 - The alignment of requirements across programmes, with consistent terminology
 - Revised practices, strengthen the role of libraries and media centres.
 - Growth-oriented mindset
- Future Research Activities
 - User experience testing with a range of practitioners



- Feedback and trial of developmental framework, content and process with IB practitioners and internal staff
- PD and training for IB educators
- Development of digital system for authorization and beyond
- There will be a new online system for the new Standards and Practices
- Standards -> Practices -> Requirements -> Specifications (pyp 10/2018 and MYP/DP/CYP March 2019)
 - Where to find it: IB Programme Resources (Program Resource Center)
- Evaluation Types:
 - Single Programme Evaluation
 - Multi-Programme Evaluation
 - Continuum Evaluation
 - Synchronized Evaluation
 - Trying to find ways for DP schools that have a multi-programme evaluation while saving cost
- IB Teams Supporting Evaluation
 - IBEN Team
 - Recruits IB educators to participate as Team Leader or Team Member. Provide initial and advanced training for IBEN Roles
 - School Delivery Team
 - Provides logistical support for schools undergoing programme evaluation
 - Provides support in accessing IB Docs (new system will be used) and the feedback software to educators and schools
 - schooldelivery@ibo.org
 - IBWS
 - Manager provides programme implementation guidance and support
 - Reviews and finalizes the evaluation report, with assistance from an IB Lead Educator
 - Provides follow up support after the report is returned.
 - Meeting scheduled with the Head of School and Coordinator
- Programme Resource Centre
 - Standards & Practices Guide
 - From Principles to Practice Guide
 - Rules
 - Assessment Procedures Guides
 - TSM & Curriculum Materials
 - Self-study questionnaire
 - Approaches to teaching and learning ATL
 - New Suite of Program Supports is in the works
- Self-Study Process
 - Action Plan (starting point)
 - Self-study questionnaire and supporting evidence
 - Documents to upload-policies, curriculum (unit plans), etc. (involve all stakeholders) * DP does not need to submit course outlines but you can...(at some point they will ask for this)
 - PD requirements
 - Recommendations from previous report



- How many months prior to evaluation deadline should my school start working on self-study process?
 - Start as early as right after the evaluation report has been printed by the IB
- Discuss the following:
 - Where is your action plan?
 - How often do you refer to the plan?
 - How are people held accountable?
 - Is it aligned with state/district priorities?-this is a major one! Central Office should be aware and it aligns with their initiatives.
 - Do you feel like it's useful?
 - How well do action plan align with school improvement plan?
 - How can you marry your school initiatives and action plans?
- When will the new action plan be available?
- Self-Study questionnaire
 - How early should section C (curriculum/teaching/learning) be provided to the teachers?
 - As soon as you are finished with the old one
 - Each year focus on a new part - shorter chunks for teachers to focus on to keep reviewing
 - Mini-review each year then end of year one big meeting to talk about findings
 - Assign appropriate sections of the self-study questionnaire to different stakeholders for completion and reflections
 - Consolidate the findings
 - Schedule a final meeting (with all teachers or IBLT) prior to the evaluation visit to ensure that everyone is on the same page
- Involving all stakeholders - an opportunity to create ownership
 - Quantitative and qualitative/formal and informal
 - Surveys to stakeholders
 - Focus groups with stakeholders
 - Central office
 - Student feedback
 - Parent involvement
- Engaging your students: How do you engage students?
 - Reflect and understand student experiences...from the students' points of view
 - Student panels (share with other students the experience and value, while in the program and the success at the post-secondary level, utilize during recruitment period)
 - Involve your school community in the conversation-education opportunities for parents-i.e. Open House/Parent Night, Curriculum/Articulation night, etc.
- Policies
 - Admission policy (DP/CP)
 - Language Policy
 - Inclusion/special educational needs (MYP/DP/CP)
 - Assessment policy
 - Academic honesty policy
- Questions to ask:



- Aligned with IB requirements
- Communicated to teachers, parents and students
- Written as a community, and revised regularly
- Delegated responsibilities-did you form committees?
 - It is the work of teachers so they should be involved in the writing of these policies
 - Assign leaders for different policies and allow those leaders to build a team to create a policy
- Professional Development
 - Meeting PD requirements
 - Guide to programme evaluation - for use from January
 - Have you heard of NanoPD?
 - What are other ways of ensuring professional growth?
 - Have you looked at the schedule of Resources to use during coordinator led PD sessions
 - What are some ideas for embedding PD into your meetings
 - Use the PRC for resources to embed
 - ATL specific training
 - Review of curriculum documents
 - NanoPD - bite sized videos
 - How to use the recommendations from a previous report
 - Have you looked at the recommendations of the previous report?
 - How do you think those helped in developing the programme?
 - When and how were you able to develop those areas? (create a document to track when you were able to make improvements)
 - IF YOU DO NOT AGREE WITH RECOMMENDATIONS - talk with IBWS Manager
 - Evaluation Visit
 - School delivery team informs the school about the visiting team
 - Coordinator and Team leader finalize the agenda
 - School visit takes place (typically 2 day visit)
 - Exit Interview
 - Do all programmes receive a visit?
 - Currently only 10% of DP school receive a visit
 - How long would it take you to complete the self-study process?
 - A couple of years
 - Having a parents associations is really helpful - IB Boosters group
 - Enrichment opportunities
 - Bringing in visitors and presenters
 - Organize trips for students to take
 - Celebrating our students - accomplishments and recognition
 - Includes parents of any students that are course candidates
 - Take lead on CAS project
 - Self-study entails: questionnaire has to be completed (by as many people as possible), which can be revisited by the teachers, teachers have discussions about the Section C standards and what they look like as in the classroom



- Start an IBLT with one teacher from each of the subject areas to have discussions
 - Policy documents assigned to various teams that are then updated yearly
 - Always be updating the action plan each year - make it a part of the school culture
 - Questions to ask faculty: Inquiry Based
 - Benchmarking: How are we doing? Are we sure? Compare current state to ideal state. What biases are limiting our thinking?
 - Planning: What resources are we going to need? What constraints have to overcome? What are our next steps? What might be unintended consequences of our plan?
 - Goal setting: Where do we want to get to? What do we want to look like? What experience do we want our students to have?
 - Diagnosis: What data can we look at? What data are we missing? What went wrong? What went right? What is interesting?
 - Evaluation: The Report
 - Based only on IB Standards and Practices
 - Written By IB Educators
 - Submitted to IBWS Manager for review
 - KEY TERMS:
 - Observations and findings
 - Commendation (Share with students, parents, staff)
 - Recommendation (share with community)
 - Matters to be addressed (should be included in our School Improvement Plan)
 - Post Evaluation Steps
 - Report is shared with the school
 - Meeting with the coordinator and head of the schools
 - Review of action plan-programme Development: Self-Study Process/School visit/Report from the IB/REfinement of action plan (continuous cycle)
 - Program Updates
 - PYP Enhancements
 - Greater flexibility with the POI, planner and the Exhibition
 - Aligned to the MYP, DP and CP
 - Focus on Student Agency-voice, choice and ownership of learning
 - Quick Reminders
 - Have you registered for the “Building for the future” workshop?
 - Deadline: December 31, 2021
 - Share your feedback/ask questions on social media and programme communities
 - Did you know updates have been made to the resources available in the PRC?
 - Self-study questionnaire
 - Scope and sequence documents
 - Have you watched “Getting practical with PLanning’ (webinar)?
 - Have you checked the new updates including the new action graphics?



- Subscribe to “IB in Practice”
- Coming soon
 - Programme Resource updates- March 2019
 - Face to Face New Workshops-March 2019
 - Online-May 2019
 - Additional Webinars-April 2019, June 2019 and October 2019
- PYP Evaluation: Beginning with evals visits in August 2019, PYP evaluation reports for IB World Schools will NOT identify matters to be addressed: **See Powerpoint or find the Transition Guide online
- MYP Enhancements:
 - MYP Curriculum Development: First teaching of new syllabus (**see Powerpoint)
 - Language Acquisition:
 - Publication of guide and teacher support material focuses on formative assessment available 2020
 - Building Quality Curriculum: registration is compulsory all MYP schools (unless doing e-assessment)
 - Deadlines: Dec 5, April 5 and August 5
 - See powerpoint for useful links (ibo.org: MYP Building Quality Curriculum BQC and Coordinator Curriculum Materials)
- DP/CP Enhancements:
 - Curriculum Updates/New Guides available on PRC
 - Language A: Literature (2021)
 - Language A: Language and Literature (2021)-HL and SL
 - Mathematics: Analysis and Approaches (2021)-HL and SL
 - Mathematics: Application and Interpretation (2021)-HL and SL
 - Resources available on PRC
 - Mathematics - first new teaching is August 2019
 - Final assessments for current curriculum will be November 2020.
 - See powerpoint for guidance on who can do the courses
 - Tools comparing the two courses in Powerpoint
 - See guide for changes to the assessments
 - Alumni Network: Invite your graduates to join the IB Alumni Network
 - IB Blog provides additional info/resources
 - ibo.org/programme-stories
 - alumni.relations@ibo.org for help with ideas
 - DP curriculum Development
 - Economics-2020
 - Music-2020
 - TOK-2020
 - Classical Languages-2021
 - Business Management-2021
 - ITGS(digital society)-2021
 - Biology-2021
 - Chemistry-2021
 - Chemistry-2021
 - Computer Science-2021
 - Physics-2021



- Dance-2021
- CP Curriculum
 - Reflective Project - 2023
 - Service Learning - 2023
 - Language Development - 2023
 - Personal and Professional Skills - 2023
 - CP Educators: with the rapid growth of the CP we invite experienced coordinators/administrators in CP schools to apply to become consultants and site visitors
 - Reflective Project Coordinators:
 - IB is looking for reflective project coordinators/teachers
- Programme Development Areas Requiring Leadership
 - MYP Projects-achieving the AIMS of the projects as a whole school community
 - Leading a school through the transition to the Enhanced PYP especially the centrality of agency in the programme
 - Increasing participation in a cP/DP school and /or moving from a school with an IB program to becoming an IB School.

Business Meeting

- Approval of Minutes from September 2018 meeting
 - Judith Harrison, Approved
 - Jen Victor, Second
- Meeting Minutes
 - Executive Board remains the same
 - James Velo is retiring but will remain as Treasurer and other items.
- Executive Report Out
 - John Moore
 - Ran a fantastic fall conference
 - Michigan offer to attend Mathematics Training
 - Do we want to entertain a conference similar to Shaker Heights Conference this year? Every year? Every other year?
 - Darren has offered to utilize his school
 - Amy Brodsky
 - On maternity leave
 - Eric Bringardner
 - Student scholarship is going away
 - PYP/MYP Book Awards are ready to go out
 - PYP 250\$ to one school
 - MYP 250\$ share among several students at one school
 - \$1,000 scholarship for Diploma Students is ready to distribute
 - Show receipt of purchase of laptop or textbook materials
 - Professional Development Scholarship: open to all -Sheila won the scholarship for her building.
 - Coordinator randomly chosen to get the scholarship to send a teacher to one of the meetings
 - 1500 travel fund



- Local and reasonable
 - Turn in all receipts to Jim Velo - Food and Hotel
 - Same stipulations as local district travel regulations
 - If they go, they would then offer a round table for the Ohio IB Community
 - We've had the same level of scholarship/book awards for a while and we can afford more - talk within groups and come up with proposal for new amounts and structures.
- James Velo, Treasurer
 - Balances for Checking and Money Market
 - Invoices available for past due balances
- Darren McGarvey
 - Constant Contact: please add email if not getting constant contact
 - Remind or Group Me? If you have that, you will be signed up for text alerts
 - Visual Arts Roundtable: have all of the materials and will return next fall if possible?
 - Ohio IB Schools link on the Ohio IB Website: please update your information on website by sending him an email.
 - Ohio IB Twitter: please send info you would like promoted on twitter to
- Cynthia Ballheim, President, Updates
 - April 26, 2018 Next Meeting Date
 - Plan for next year
 - What do we want to do?
 - What type of speakers?
 - Who is visiting for our Annual General Meeting
 - What ideas to put forward?
 - Certificates of Completion for Attendance (CEU proposal for your district)
- PYP/MYP/DP/CP Meetings
 - Awards Structure
 - Speakers for the future
 - Do we want another workshop? How often?
 - EF Trip for IB Students?
- PYP
 - Chris Overhoff in
 - \$1000/day
 - Book for the fall
 - Roundtable in the Fall
 - Northeast Ohio(Cleveland Area)
 - Want clarification for book award - What is it? How does it work? What is the prompt?
 - Application is a form - coordinator filled it out usually
 - 3 learner profile attributes, students wrote how the exhibit them then teacher wrote how they have seen these attributes
 - \$250 could be for teachers also so they can buy materials - try to get more teachers to apply
 - Should it be teacher driven?
 - Does someone want to be the point person?
 - Teacher's could submit related to a unit and how it would benefit the unit
 - April 15 coordinators for PYP are going to get together to plan the events for next year



- Instead of coming to this meeting April 26
- Notes will be sent
- MYP Planning Meeting
 - EF Trip(6 schools to maybe pull from them all)
 - Would Ohio IB be able to sponsor a student?
 - Similar wonderings about book awards
 - Every other year to offer big conference
 - How to set up Roundtable for MYP
 - Come to the April 26th to determine/plan for one in the fall?
- DP/CP Planning Meeting
 - Field Trip: April 22-26 Worthington Kilbourne
 - Visitors from Rwanda, to celebrate the 25 anniversary of the end to the war
 - Arts and Crafts to display and sell
 - Orphan during the war and growing up in post war society
 - Flying directly from Rwanda to Columbus
 - Wed April, 24 or 25 for Ohio IB and cost is in progress
 - Title and Time is also in the works: 11-1:30 p.m.
 - Areas need to team up so they can do things in their area
 - Propose a speaker to Ohio IB if you would like a speaker to come to your school?
Rationale, costs and focus
 - Math Roundtable at Graff on April 4, 2019
 - Math teachers to get together and talk about the changes in the curriculum
 - Susan Rhine(?) from Oxford because her resources will be available
 - Trying to get a presenter because they are busy
 - April 26, Planning Meeting here at the Graff Center to plan for the upcoming year.
 - Sara Wilson, ODE Contact
 - Ohio Honors Diploma, what was wrong with it?
 - Has moved on to legal department to change it (removal of 2 languages)
 - Redo the process for getting EMIS numbers to add new courses
 - EMIS code to give a code for CAS/EE
 - CAS cannot give a grade(completion grade only)
 - EE as part of English or TOK or separate class
 - Advanced Research course?
 - Meeting with Wilson is in the works
 - Honors Diploma is the CAS component
 - Field Experience is the CAS component
 - Computer Science needs to be coded as a lab course(previous math course)
 - Maybe she can come for the Fall 2019 meeting
 - Math Codes are in the works.
 - Westerville South
 - Health and Well-being for Students
 - Maria Hersey, doctorate on students
 - Has done a workshop for Colorado students
 - She is preparing this for our April meeting
 - One or Two day event that helps students survive the program
 - Visual Arts Cancel (never happened before)
 - She has been paid.
 - She has sent all her materials



- Do we charge the attendees or no?
 - Can we charge them?
 - Virtual meeting?
 - Could we reimburse if not?
 - Webinar and materials they pay
 - If not, they get their money back and no charge.
 - Do we have her back or not next fall?
- \$1000 scholarship for a student
 - Do we want it to be more?
 - Google Form application process
 - 2- \$1000 scholarships
 - Due March 15
 - Info will go out immediately
- Do we want to try and run another conference?
 - Next year or every other year thing?
 - Do we do this in the spring or fall?
 - Need all PYP/MYP and DP to fill the requirements
- International Connections
 - Get in touch with
 - Flyer to join in the initiative
- Gifted Training Roundtable
 - Do we want this?
 - Let us know if you know anyone
- TOK
 - 2 different museums regarding framework and they planned wonderful activities for students
 - History Museum-history students-day ready to go for anyone wanting to do this 8-2:30 p.m.
 - World War II -using primary sources depending on which perspective
 - Natural History Part of Museum-deciding if something is a credible fact of knowledge-students classify
 - Katie Poole Unit Manager, Ohio History Connection 614-297-2357
kpoole@ohiohistory.org
 - Museum of Art
 - Creativity
 - These are used as out of your head/high stress relief time
 - Should we meet as an Ohio IB and get an activity together?
 - OSU contact information to get resources sharing to local libraries
 - CAHS OSU Philosophy Student Engagement
 - Julia Jorati, OSU Philosophy Department: jorati.1@osu.edu
 - CAS Trip/Service Learning
 - EF Tours
 - EF Tour Collaboration Trips
 - Do we want to do this?
 - Volunteer Collaboration Trips
 - Mid Ohio Food Bank?
 - Hunger Dinner-guest speaker



- High End
- Middle Class
- Low End
- OXFAM.org resource
- Hygiene Products are not given..so this would be a good way to donate
- Pet food-not provided either

Motion to Adjourn



Collaboration Meeting Reports

Primary Years Programme

Middle Years Programme

- Can

Diploma Programme

- N