Ohio IB Annual General Meeting

12 FEBRUARY 2019 / 9:30 AM / The Graf Center

Welcome
Handouts:
1. List of Ohio IB Schools
2. Ohio IB Candidate Schools
3. IB Relationship Managers
4. Minutes from Spring 2018
5. Diploma Schools: Stickers for College Fairs “Ask me about IB”

Approval of Agenda
Fred Myers, Approved
Lady, Seconded

Greetings
● All attendees introduced themselves. We have 2 new IB schools become authorized.

Guest Speaker
Iris Lazarus, IBWS Manager (US Public Schools
  ● Iris.Lazarus@ibo.org
  ● 10 states: The Ohio Rep
  ● 301-202-3084

  ○ She is one of 5 managers that help US public schools.
  ○ IBWS departed in March 2017 due to realization that schools need extra support. They
    are charged to help schools to achieve optimum teacher and learning in the IB program.
  ○ Areas of Support:
    ■ Effective and efficient service and support (after authorization)
    ■ Communication and resources (help with promotion of program)
    ■ Sharing best practice and supporting school improvement.
    ■ Evaluation support:
      ● Post-authorization welcome
      ● Pre-evaluation webinars and FAQs
      ● Advice to ensure schools derive maximum benefit
      ● Tailored advice and support on evaluation outcome (specific to the
        context of your school)
      ● Supporting schools with Matters to be Addressed (attention to the details)
  ○ First point of contact for “technical” issues: support@ibo.org
  ○ Program implementation questions go to IBWS Manager
  ○ Other Resources
    ■ IB Website
    ■ My IB and MySchool
■ Online Communities
  ● Heads Engage (Administrators)
  ● Programme Communities (Administrators, Coordinators, Teachers)
  ● IBEN Engage

■ Programme Resource Center (PRC)
  ○ Essential Resources: Public Website
    ■ IB in Practice
    ■ Subject Briefs & Resource Library
    ■ Research Findings
    ■ Programme Information
    ■ PD Opportunities
    ■ Digital Toolkit
    ■ Blogs
    ■ Meeting PD Requirements
    ■ Webinars (IBWS Webinar Page)
  ○ Why Evaluation?
    ■ Revisit the mission and philosophy
    ■ Gather multiple perspectives
    ■ Develop an elevator pitch
    ■ Identify areas requiring improvement
    ■ Review the schools’ action plan
    ■ Sustain the programme
  ○ Programme Development
    ■ Start the review process as soon as you are authorized.
    ■ Cycle of Programme Development:
      ● Self-Study Process
      ● School visit
      ● Report from the IB
      ● Refinement of action plan
  ○ PS&P: Standards and Practices have to be in place for evaluation (42 total)
    ■ Section A: Philosophy
    ■ Section B: Organization
    ■ Section C: Curriculum
  ○ New Programme Standards and Practices
    ■ Culture
    ■ Environment
    ■ Learning
    ■ Purpose
  ○ Major Changes in Program Standards and Practices (PS&P)
    ■ Reduction from 74-42 categories
    ■ Emphasis on access and inclusion for all programmes
    ■ A strengthened and more expansive approach to academic integrity
    ■ Simplified, coherent requirements for continuum schools
    ■ The alignment of requirements across programmes, with consistent terminology
    ■ Revised practices, strengthen the role of libraries and media centres.
    ■ Growth-oriented mindset
  ○ Future Research Activities
    ■ User experience testing with a range of practitioners
Feedback and trial of developmental framework, content and process with IB practitioners and internal staff
- PD and training for IB educators
- Development of digital system for authorization and beyond
- There will be a new online system for the new Standards and Practices
  - Standards -> Practices -> Requirements -> Specifications (pyp 10/2018 and MYP/DP/CYP March 2019)
    - Where to find it: IB Programme Resources (Program Resource Center)
  - Evaluation Types:
    - Single Programme Evaluation
    - Multi-Programme Evaluation
    - Continuum Evaluation
    - Synchronized Evaluation
    - Trying to find ways for DP schools that have a multi-programme evaluation while saving cost
  - IB Teams Supporting Evaluation
    - IBEN Team
      - Recruits IB educators to participate as Team Leader or Team Member. Provide initial and advanced training for IBEN Roles
    - School Delivery Team
      - Provides logistical support for schools undergoing programme evaluation
      - Provides support in accessing IB Docs (new system will be used) and the feedback software to educators and schools
      - schooldelivery@ibo.org
    - IBWS
      - Manager provides programme implementation guidance and support
      - Reviews and finalizes the evaluation report, with assistance from an IB Lead Educator
      - Provides follow up support after the report is returned.
        - Meeting scheduled with the Head of School and Coordinator
  - Programme Resource Centre
    - Standards & Practices Guide
    - From Principles to Practice Guide
    - Rules
    - Assessment Procedures Guides
    - TSM & Curriculum Materials
    - Self-study questionnaire
    - Approaches to teaching and learning ATL
    - New Suite of Program Supports is in the works
  - Self-Study Process
    - Action Plan (starting point)
    - Self-study questionnaire and supporting evidence
    - Documents to upload—policies, curriculum (unit plans), etc. (involve all stakeholders) * DP does not need to submit course outlines but you can...(at some point they will ask for this)
    - PD requirements
    - Recommendations from previous report
- How many months prior to evaluation deadline should my school start working on self-study process?
  - Start as early as right after the evaluation report has been printed by the IB
- Discuss the following:
  - Where is your action plan?
  - How often do you refer to the plan?
  - How are people held accountable?
  - Is it aligned with state/district priorities? - this is a major one! Central Office should be aware and it aligns with their initiatives.
  - Do you feel it’s useful?
  - How well do action plan align with school improvement plan?
    - How can you marry your school initiatives and action plans?
- When will the new action plan be available?
  - Self-Study questionnaire
    - How early should section C (curriculum/teaching/learning) be provided to the teachers?
      - As soon as you are finished with the old one
      - Each year focus on a new part - shorter chunks for teachers to focus on to keep reviewing
      - Mini-review each year then end of year one big meeting to talk about findings
- Assign appropriate sections of the self-study questionnaire to different stakeholders for completion and reflections
- Consolidate the findings
- Schedule a final meeting (with all teachers or IBLT) prior to the evaluation visit to ensure that everyone is on the same page
  - Involving all stakeholders - an opportunity to create ownership
    - Quantitative and qualitative/formal and informal
    - Surveys to stakeholders
    - Focus groups with stakeholders
    - Central office
    - Student feedback
    - Parent involvement
  - Engaging your students: How do you engage students?
    - Reflect and understand student experiences... from the students’ points of view
    - Student panels (share with other students the experience and value, while in the program and the success at the post-secondary level, utilize during recruitment period)
    - Involve your school community in the conversation - education opportunities for parents - i.e. Open House/Parent Night, Curriculum/Articulation night, etc.
  - Policies
    - Admission policy (DP/CP)
    - Language Policy
    - Inclusion/special educational needs (MYP/DP/CP)
    - Assessment policy
    - Academic honesty policy
  - Questions to ask:
- Aligned with IB requirements
- Communicated to teachers, parents and students
- Written as a community, and revised regularly
- Delegated responsibilities—did you form committees?
  - It is the work of teachers so they should be involved in the writing of these policies
  - Assign leaders for different policies and allow those leaders to build a team to create a policy
- Professional Development
  - Meeting PD requirements
  - Guide to programme evaluation - for use from January
  - Have you heard of NanoPD?
  - What are other ways of ensuring professional growth?
  - Have you looked at the schedule of Resources to use during coordinator led PD sessions
    - What are some ideas for embedding PD into your meetings
      - Use the PRC for resources to embed
      - ATL specific training
      - Review of curriculum documents
      - NanoPD - bite sized videos
  - How to use the recommendations from a previous report
    - Have you looked at the recommendations of the previous report?
    - How do you think those helped in developing the programme?
    - When and how were you able to develop those areas? (create a document to track when you were able to make improvements)
    - IF YOU DO NOT AGREE WITH RECOMMENDATIONS - talk with IBWS Manager
- Evaluation Visit
  - School delivery team informs the school about the visiting team
  - Coordinator and Team leader finalize the agenda
  - School visit takes place (typically 2 day visit)
  - Exit Interview
  - Do all programmes receive a visit?
    - Currently only 10% of DP school receive a visit
- How long would it take you to complete the self-study process?
  - A couple of years
  - Having a parents associations is really helpful - IB Boosters group
    - Enrichment opportunities
    - Bringing in visitors and presenters
    - Organize trips for students to take
    - Celebrating our students - accomplishments and recognition
    - Includes parents of any students that are course candidates
    - Take lead on CAS project
  - Self-study entails: questionnaire has to be completed (by as many people as possible), which can be revisited by the teachers, teachers have discussions about the Section C standards and what they look like as in the classroom
○ Start an IBLT with one teacher from each of the subject areas to have discussions
○ Policy documents assigned to various teams that are then updated yearly
  ● Always be updating the action plan each year - make it a part of the school culture
○ Questions to ask faculty: Inquiry Based
  ■ Benchmarking: How are we doing? Are we sure? Compare current state to ideal state. What biases are limiting our thinking?
  ■ Planning: What resources are we going to need? What constraints have to overcome? What are our next steps? What might be unintended consequences of our plan?
  ■ Goal setting: Where do we want to get to? What do we want to look like? What experience do we want our students to have?
  ■ Diagnosis: What data can we look at? What data are we missing? What went wrong? What went right? What is interesting?
○ Evaluation: The Report
  ■ Based only on IB Standards and Practices
  ■ Written By IB Educators
  ■ Submitted to IBWS Manager for review
  ■ KEY TERMS:
    ● Observations and findings
    ● Commendation (Share with students, parents, staff)
    ● Recommendation (share with community)
    ● Matters to be addressed (should be included in our School Improvement Plan)
○ Post Evaluation Steps
  ■ Report is shared with the school
  ■ Meeting with the coordinator and head of the schools
  ■ Review of action plan-programme Development: Self-Study Process/School visit/Report from the IB/REfinement of action plan (continuous cycle)
○ Program Updates
  ■ PYP Enhancements
    ● Greater flexibility with the POI, planner and the Exhibition
    ● Aligned to the MYP, DP and CP
    ● Focus on Student Agency-voice, choice and ownership of learning
  ■ Quick Reminders
    ○ Have you registered for the “Building for the future” workshop?
      ■ Deadline: December 31, 2021
    ○ Share your feedback/ask questions on social media and programme communities
    ○ Did you know updates have been made to the resources available in the PRC?
      ■ Self-study questionnaire
      ■ Scope and sequence documents
    ○ Have you watched “Getting practical with PLanning’ (webinar)?
    ○ Have you checked the new updates including the new action graphics?
• Subscribe to “IB in Practice”

● Coming soon
  ○ Programme Resource updates- March 2019
  ○ Face to Face New Workshops-March 2019
  ○ Online-May 2019
  ○ Additional Webinars-April 2019, June 2019 and October 2019

● PYP Evaluation: Beginning with evals visits in August 2019, PYP evaluation reports for IB World Schools will NOT identify matters to be addressed: **See Powerpoint or find the Transition Guide online

■ MYP Enhancements:
  ● MYP Curriculum Development: First teaching of new syllabus (**see Powerpoint)
  ● Language Acquisition:
    ○ Publication of guide and teacher support material focuses on formative assessment available 2020
  ● Building Quality Curriculum: registration is compulsory all MYP schools (unless doing e-assessment)
    ○ Deadlines: Dec 5, April 5 and August 5
    ○ See powerpoint for useful links (ibo.org: MYP Building Quality Curriculum BQC and Coordinator Curriculum Materials)

■ DP/CP Enhancements:
  ● Curriculum Updates/New Guides available on PRC
    ○ Language A: Literature (2021)
    ○ Language A: Language and Literature (2021)-HL and SL
    ○ Mathematics: Analysis and Approaches (2021)-HL and SL
    ○ Mathematics: Application and Interpretation (2021)-HL and SL
    ○ Resources available on PRC
  ● Mathematics - first new teaching is August 2019
    ○ Final assessments for current curriculum will be November 2020.
    ○ See powerpoint for guidance on who can do the courses
    ○ Tools comparing the two courses in Powerpoint
    ○ See guide for changes to the assessments
  ● Alumni Network: Invite your graduates to join the IB Alumni Network
    ○ IB Blog provides additional info/resources
    ○ ibo.org/programme-stories
    ○ alumni.relations@ibo.org for help with ideas

● DP curriculum Development
  ○ Economics-2020
  ○ Music-2020
  ○ TOK-2020
  ○ Classical Languages-2021
  ○ Business Management-2021
  ○ ITGS(digital socety)-2021
  ○ Biology-2021
  ○ Chemistry-2021
  ○ Chemistry-2021
  ○ Computer Science-2021
  ○ Physics-2021
Dance-2021

CP Curriculum
- Reflective Project - 2023
- Service Learning - 2023
- Language Development - 2023
- Personal and Professional Skills - 2023
- CP Educators: with the rapid growth of the CP we invite experienced coordinators/administrators in CP schools to apply to become consultants and site visitors
- Reflective Project Coordinators:
  - IB is looking for reflective project coordinators/teachers

Programme Development Areas Requiring Leadership
- MYP Projects-achieving the AIMS of the projects as a whole school community
- Leading a school through the transition to the Enhanced PYP especially the centrality of agency in the programme
- Increasing participation in a cP/DP school and/or moving from a school with an IB program to becoming an IB School.

Business Meeting
- Approval of Minutes from September 2018 meeting
  - Judith Harrison, Approved
  - Jen Victor, Second

- Meeting Executive Board remains the same
  - James Velo is retiring but will remain as Treasurer and other items.
- Executive Report Out
  - John Moore
    - Ran a fantastic fall conference
    - Michigan offer to attend Mathematics Training
    - Do we want to entertain a conference similar to Shaker Heights Conference this year? Every year? Every other year?
    - Darren has offered to utilize his school
  - Amy Brodsky
    - On maternity leave
  - Eric Bringardner
    - Student scholarship is going away
    - PYP/MYP Book Awards are ready to go out
    - PYP 250$ to one school
    - MYP 250$ share among several students at one school
    - $1,000 scholarship for Diploma Students is ready to distribute
      - Show receipt of purchase of laptop or textbook materials
    - Professional Development Scholarship: open to all -Sheila won the scholarship for her building.
      - Coordinator randomly chosen to get the scholarship to send a teacher to one of the meetings
      - 1500 travel fund
● Local and reasonable
● Turn in all receipts to Jim Velo - Food and Hotel
● Same stipulations as local district travel regulations
● If they go, they would then offer a round table for the Ohio IB Community
  ▪ We’ve had the same level of scholarship/book awards for a while and we can afford more - talk within groups and come up with proposal for new amounts and structures.
  ○ James Velo, Treasurer
    ▪ Balances for Checking and Money Market
    ▪ Invoices available for past due balances
  ○ Darren McGarvey
    ▪ Constant Contact: please add email if not getting constant contact
    ▪ Remind or Group Me? If you have that, you will be signed up for text alerts
    ▪ Visual Arts Roundtable: have all of the materials and will return next fall if possible?
    ▪ Ohio IB Schools link on the Ohio IB Website: please update your information on website by sending him an email.
    ▪ Ohio IB Twitter: please send info you would like promoted on twitter to
  ○ Cynthia Ballheim, President, Updates
    ▪ April 26, 2018 Next Meeting Date
    ▪ Plan for next year
    ▪ What do we want to do?
    ▪ What type of speakers?
    ▪ Who is visiting for our Annual General Meeting
    ▪ What ideas to put forward?
    ▪ Certificates of Completion for Attendance (CEU proposal for your district)
  ○ PYP/MYP/DP/CP Meetings
    ▪ Awards Structure
    ▪ Speakers for the future
    ▪ Do we want another workshop? How often?
    ▪ EF Trip for IB Students?
  ● PYP
    ○ Chris Overhoff in
      ▪ $1000/day
      ▪ Book for the fall
    ○ Roundtable in the Fall
    ○ Northeast Ohio(Cleveland Area)
    ○ Want clarification for book award - What is it? How does it work? What is the prompt?
      ▪ Application is a form - coordinator filled it out usually
      ▪ 3 learner profile attributes, students wrote how the exhibit them then teacher wrote how they have seen these attributes
      ▪ $250 could be for teachers also so they can buy materials - try to get more teachers to apply
      ▪ Should it be teacher driven?
      ▪ Does someone want to be the point person?
      ▪ Teacher’s could submit related to a unit and how it would benefit the unit
    ○ April 15 coordinators for PYP are going to get together to plan the events for next year
Instead of coming to this meeting April 26
   Notes will be sent

- MYP Planning Meeting
  - EF Trip (6 schools to maybe pull from them all)
    - Would Ohio IB be able to sponsor a student?
  - Similar wonderings about book awards
  - Every other year to offer big conference
  - How to set up Roundtable for MYP
    - Come to the April 26th to determine/plan for one in the fall?

- DP/CP Planning Meeting
  - Field Trip: April 22-26 Worthington Kilbourne
    - Visitors from Rwanda, to celebrate the 25 anniversary of the end to the war
    - Arts and Crafts to display and sell
    - Orphan during the war and growing up in post war society
    - Flying directly from Rwanda to Columbus
    - Wed April, 24 or 25 for Ohio IB and cost is in progress
    - Title and Time is also in the works: 11-1:30 p.m.
    - Areas need to team up so they can do things in their area
    - Propose a speaker to Ohio IB if you would like a speaker to come to your school? Rationale, costs and focus
  - Math Roundtable at Graff on April 4, 2019
    - Math teachers to get together and talk about the changes in the curriculum
    - Susan Rhine(?) from Oxford because her resources will be available
    - Trying to get a presenter because they are busy
  - April 26, Planning Meeting here at the Graff Center to plan for the upcoming year.
  - Sara Wilson, ODE Contact
    - Ohio Honors Diploma, what was wrong with it?
    - Has moved on to legal department to change it (removal of 2 languages)
    - Redo the process for getting EMIS numbers to add new courses
    - EMIS code to give a code for CAS/EE
      - CAS cannot give a grade (completion grade only)
      - EE as part of English or TOK or separate class
      - Advanced Research course?
    - Meeting with Wilson is in the works
    - Honors Diploma is the CAS component
    - Field Experience is the CAS component
    - Computer Science needs to be coded as a lab course (previous math course)
    - Maybe she can come for the Fall 2019 meeting
    - Math Codes are in the works.
  - Westerville South
    - Health and Well-being for Students
      - Maria Hersey, doctorate on students
      - Has done a workshop for Colorado students
      - She is preparing this for our April meeting
      - One or Two day event that helps students survive the program
  - Visual Arts Cancel (never happened before)
    - She has been paid.
    - She has sent all her materials
■ Do we charge the attendees or no?
  ● Can we charge them?
  ● Virtual meeting?
  ● Could we reimburse if not?
  ● Webinar and materials they pay
  ● If not, they get their money back and no charge.
  ● Do we have her back or not next fall?
  ○ $1000 scholarship for a student
    ■ Do we want it to be more?
    ■ Google Form application process
    ■ 2- $1000 scholarships
    ■ Due March 15
    ■ Info will go out immediately
  ○ Do we want to try and run another conference?
    ■ Next year or every other year thing?
    ■ Do we do spring or fall?
    ■ Need all PYP/MYP and DP to fill the requirements
  ○ International Connections
    ■ Get in touch with
    ■ Flyer to join in the initiative
  ○ Gifted Training Roundtable
    ■ Do we want this?
    ■ Let us know if you know anyone
  ○ TOK
    ■ 2 different museums regarding framework and they planned wonderful activities for students
      ● History Museum-history students-day ready to go for anyone wanting to do this 8-2:30 p.m.
        ○ World War II -using primary sources depending on which perspective
        ○ Natural History Part of Museum-deciding if something is a credible fact of knowledge-students classify
        ○ Katie Poole Unit Manager, Ohio History Connection 614-297-2357 kpoole@ohiohistory.org
      ● Museum of Art
        ○ Creativity
      ● These are used as out of your head/high stress relief time
  ■ Should we meet as an Ohio IB and get an activity together?
    ● OSU contact information to get resources sharing to local libraries
    ● CAHS OSU Philosophy Student Engagement
      ○ Julia Jorati, OSU Philosophy Department: jorati.1@osu.edu
  ■ CAS Trip/Service Learning
    ● EF Tours
  ■ EF Tour Collaboration Trips
    ● Do we want to do this?
  ■ Volunteer Collaboration Trips
    ● Mid Ohio Food Bank?
      ○ Hunger Dinner-guest speaker
Motion to Adjourn
Karen moved it

- High End
- Middle Class
- Low End
- OXFAM.org resource

- Hygiene Products are not given...so this would be a good way to donate
- Pet food-not provided either
Collaboration Meeting Reports

Primary Years Programme

Middle Years Programme
● Can

Diploma Programme
● N